



NORTHCHURCH PARISH COUNCIL  
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## EXTRAORDINARY MINUTES OF THE MEETING OF NORTHCHURCH PARISH COUNCIL

6<sup>TH</sup> July 2026 at 7.00 pm at Social Centre, Bell Lane, Northchurch, HP4 3 RD

### Members Present:

Cllr Capozzi (Chair)  
Cllr Somervail (Deputy Chair)  
Cllr P Dix  
Cllr C Syers  
Cllr N Pocock

Also, present Mrs U Kilich (Parish Clerk).

### EX/01/26 APOLOGIES FOR ABSENCE

Resolved, proposed by Cllr Capozzi, seconded by Cllr Somervail to approve the apologies for absence from Cllr Hughes, Cllr Pringle and Cllr Pringle. Unanimously agreed.

### EX/02/26 DECLARATIONS OF INTEREST

To declare an interest linked to any item on the agenda.  
There were no declaration of interest to record.

### EX/03/26 Public Participation

### EX/04/26 Finance and General Purposes

- a. Cllr Capozzi proposes that in the AGAR submission Section 2, Box 11 be amended from "No" to "Yes", as the box had been incorrectly completed. This requirement arises from the implementation of Assertion 10. The Clerk and Chair will initial the amendment prior to submission.  
Resolved, proposed by Cllr Capozzi, seconded by Cllr Dix to approve the amended AGAR 2025/26 Section 2 Box 11. Unanimously agreed.
- b. Cllr Capozzi proposes to approve a budget of £1000 to undertake the clearing of overgrown plots and engage a pest control service to get rid of rats on the plots.  
Resolved, proposed by Cllr Capozzi, seconded by Cllr Dix to approve the £1000 to undertake the clearing of overgrown plots and engage with a pest control service to remove any rats on the plots. Unanimously agreed.  
Action: The Clerk will write to the allotment holder to make some remedial work will which will be invoiced for the work.

- c. Cllr Capozzi proposes to approve a budget of £750 to engage a contractor to clear the overgrowth along the deer fence on the upper allotment site. Resolved, proposed by Cllr Capozzi, seconded by Cllr Syers to approve a budget of £750 to engage a contractor to clear the overgrowth along the deer fence on the upper allotment site. Unanimously agreed,
- d. Cllr Capozzi proposes to approve a budget of £1000 to cover 50% of the costs to engage a Planning Consultant to represent NPC and CPRE Herts at the Dementia Care Home Planning Appeal Hearing on 28<sup>th</sup> July 2026. Resolved, proposed by Cllr Capozzi, seconded by Cllr Syers to cover 50% of the costs to engage a Planning Consultant to represent NPC and CPRE Herts at the Dementia Care Home Planning Appeal on 28<sup>th</sup> July 2026. Unanimously agreed.

**EX/05/26      Exclusion of Press and Public: To Resolve** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest because of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

**EX/07/26      DATE OF NEXT MEETING**  
The next meeting will be held on Monday 7<sup>th</sup> September 7.00 pm Social Centre Bell Lane Northchurch HP4 3 RD

The meeting concluded at 19.20